

FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS (FAO)
Information required for International Non-Governmental Organizations seeking
Formal Relations with FAO.

Questionnaire

1. Official name of the organization in different languages (with initials).
2. Country of the official Seat of the Organization. Kind of Statutes (send copy) - Law governing them.
3. Full postal address
Telephone
Facsimile
e-mail
4. Scope of activity, aims and subject fields of the organization, and methods of operation. (Enclose charter, constitution, by-laws, rules, etc.) Specify activities interesting FAO.
5. Short history, including date of foundation.
6. Member organizations if any (name and address of each affiliate, method of affiliation, giving number of members where possible, and names of principal officers. If the organization has individual members, please indicate approximate number in each country)
7. Permanent structure/Governing bodies (specify if structure is centralized or not; provide information on any establishment or representation of the organization outside the host country).
8. Meetings/Sessions of the governing bodies (indicate frequency and average attendance; send report of last meeting, including any resolutions passed)
9. Officers and representatives (Secretariat and governing bodies): names, nationalities, and title.
10. Finances (indicate sources of revenue, and annual budget for present year and past 2-3 years)
11. Publications (indicate frequency and languages)
- Periodicals

12. Relations with other international organizations:

- United Nations and UN Specialized Agencies (indicate official status, if any)
- Other international organizations

13. Past activities on behalf of, or in relation to, FAO and its programme (indicate any relationship by national affiliates with the FAO Regional Offices and/or the FAO Country Offices)

14. Comments and remarks (any additional information)

15. Areas in which the organization intends to cooperate with FAO in future, in support of FAO mandate.

This questionnaire has been filled in by:

(Name) _____

(Function) _____

(Address) _____

(Date) _____